



**JUNE 5-7, 23**  
**GAYLORD OPRYLAND**

DUE DATE / DISCOUNT DEADLINE	FORM NAME	SERVICE PROVIDER	<input checked="" type="checkbox"/>
May 5 – May 30	Advance Shipments to the Freeman Warehouse May Arrive	Freeman	<input type="checkbox"/>
May 8	Booth Security	Gaylord Opryland	<input type="checkbox"/>
May 8	Compressed Air, Water, Drain, Natural Gas Order Form	Gaylord Opryland	<input type="checkbox"/>
May 8	Electrical Service Order Form	Gaylord Opryland	<input type="checkbox"/>
May 8	Internet & Telephone Service Order Form	Gaylord Opryland	<input type="checkbox"/>
May 8	EAC Notification	Show Management	<input type="checkbox"/>
May 8	Method of Payment Form	Freeman	<input type="checkbox"/>
May 8	Material Handling Order Form	Freeman	<input type="checkbox"/>
May 8	Outbound Material Handling Request	Freeman	<input type="checkbox"/>
May 8	Outbound Shipping	Freeman	<input type="checkbox"/>
May 8	Carpet Order Form	Freeman	<input type="checkbox"/>
May 8	Furniture & Accessories Order Form	Freeman	<input type="checkbox"/>
May 8	Installation & Dismantling Order Form	Freeman	<input type="checkbox"/>
May 11	Book Hotel	EVS	<input type="checkbox"/>
May 15	Catering Order Form	Gaylord Opryland	<input type="checkbox"/>
May 15	Audio Visual	Gaylord Opryland	<input type="checkbox"/>
June 4	Direct Shipments to the Gaylord Opryland May Arrive	Freeman	<input type="checkbox"/>
Prior to Show	Booth Cleaning Order Form	Freeman	<input type="checkbox"/>
Prior to Show	Required Proof of Insurance Form	Show Management	<input type="checkbox"/>
Prior to Show	Lead Retrieval Order Form	Maritz Global	<input type="checkbox"/>

Freeman Exhibitor Services (888) 508-5054

Freeman Online: <https://www.freemanco.com/store/show/landing?showID=515897>